

**HLC Steering Committee Meeting Agenda**  
**October 11, 2018 3:30 – 5:00 PM**  
**Library 378**

1. Updates from chairs
  - Visits to faculty, staff, student groups
  - Dates for site visit submitted
    - Fall 2020: November 9 or November 16
    - Spring 2021: March 29 or April 12
  - Collecting syllabi to help with Fed Compliance, Crit. 3
2. Criterion committee progress reports and issues for discussion
  - Criterion 1: Overwhelmed; organizing too much information for now
  - Criterion 2: working every other week
  - Criterion 3: Reconfigured entire committee; asking about new members; monthly meetings with biweekly subcommittees
  - Criterion 4: 3 subcommittees; writing evidentiary statements; start playing with template and writing out each subcomponent
  - Fed compliance: Non standard class meeting patterns; student complaint system
  - QIP: ahead of where they need to be; will pilot process of applying for course designation with past SLI ; summer 2019 IT process will be ready; spring of 2020 work with registrar into course catalog for fall 2020; SLI will work to link scholarship to service learning
3. Messaging to campus
4. Committee restructuring
  - Criterion 3
  - Members leaving: replacements
  - Student members
5. Reminder: Draft review by Scott and Kristin
6. HLC conference: April 2019